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73-4875

MEMORANDUM FOR: DCI Administrative Officer
DDI Planning Officer
Chief, DDM&S Plans Staff
Chief, DDO Plans Staff
Comptroller, DDS&T

SUBJECT: Personal Services Obligations

1. As discussed at a recent Management Committee meeting, we are not yet sure to what extent the Agency may be required to absorb costs arising from the October pay raise. In addition, the full impact of Congressional cuts in our pending 1974 budget is not clear at this juncture.

2. Personal services obligations in some offices are presently running below budgeted amounts, while others are running above. Because of the possibility of serious shortfalls in funds for personal services, The Director has decided to freeze the operating amounts in personal services (object classes 11, 12, and 13) at current levels pending clarification of the two issues above. Directorates are requested not to permit reprogramming of funds from these accounts without approval of the Office of the Comptroller.

3. Major problems caused by this freeze may be referred to the Office of the Comptroller for relief.

[Redacted Signature]

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Acting Comptroller

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